



Nomination and enrolment guide 2022-2023 Academic Year

1. Study programs

- **In French:** DEUF (Diplôme d'Etudes Universitaires Françaises)
- **In English:**
 - for **undergraduate students**: SELF (Study in English, Lyon, France).
 - for **graduate students**: please contact your program coordinator.

To choose the appropriate study program, please refer to the following chart:

Level in <u>French</u> required upon nomination	Level of <u>English</u> required upon nomination	Duration of stay	Recommended Program
Below A2	Check the level of English	One year	SELF annual
		One semester	SELF semester
A2		One year	SELF fall semester then DEUF spring semester
B1 level (B2 recommended) for Languages, Humanities and Business	NA	One semester or one year	DEUF
B2 level or above for Law, Political Science and Philosophy			
C1 level or above for Information & Communication			

Students with a B1 level in French upon arrival cannot register for the SELF program. They have to attend courses in French (DEUF).

The relevant language certificate(s) must be uploaded with the nomination.

Students who wish to study in our **English-taught programs** (Bachelor Management & Global Business and Master International Business Realities Program) need to be nominated in the DEUF.

These 2 programs are only available to iaelyon School of Management's partners. Students nominated for these programs don't need a B1 level in French or above.

For more details, please check the [DEUF and SELF program description](#).

2. Deadline for nomination

- Fall semester and full year: **15th May 2022**
- Spring semester: **15th November 2022**



3. Online nomination

Login the Online [Nomination portal](#).

- A user guide on how to nominate your students is available.
- Once a nomination is validated by our International Office, the **acceptance letter** required for all visa applications for non-European citizens will be sent.
NB: acceptance letters will not be sent to European citizens, unless requested by home institution.

Once a nomination has been validated, students receive information regarding:

- Enrollment online
- Key dates
- Accommodation

4. Enrollment

As from beginning of November 2022, students will have to go through the following steps.

STEP 1. ACCOMMODATION

For all students: accommodation [options](#).

For students who seek assistance: [Lyon III International Association](#) (from November onwards).

STEP 2. ENROLLMENT

Administrative [online registration](#) using the student LOGIN and PASSWORD.

Enrollment periods:

- [DEUF program](#)
Fall semester or full year: 27th June to 14th July 2022
Spring semester: 30th November to 11th December 2022
- [SELF program](#)
Fall semester or full year: 20th June to 10th July 2022
Spring semester: 30th November to 11th December 2022

STEP 3. HEALTH INSURANCE

European residents: European health insurance card is mandatory and must be valid throughout the stay.

Non-European residents: French health insurance ("sécurité sociale") **is free of charge. It is not mandatory if you have your own insurance but we strongly advise you to register** upon arrival.

STEP 4. DOCUMENTS TO BE UPLOADED ON THE REGISTRATION PORTAL BY 11th DECEMBER 2022.

1. Lyon 3 enrolment printout
2. Color ID photo (**3,5 cm x 4,5 cm**)
3. Copy of Passport/ID card
4. For European residents: copy of European health insurance card valid throughout their stay / For non-European residents: upload your ID again.

The student card will be given **only** if all required documents are sent by the deadline.



STEP 5. COURSE ENROLMENT

DEUF program:

Courses available to exchange students are in the [course catalogues](#).

The final course selection will be made upon arrival. Academic advice will be provided, your student would need to make an appointment.

SELF program:

- Fall semester or full year students: course selection information will be sent out in June.
- Spring semester students: course selection information will be sent out in November.

SELF students will sign up for courses online, along with the administrative online registration and according to home university requirements.

[SELF course offer](#) → click on "program".

Add & drop period: between 16th and 27th January.

5. Arrival dates & address

Fall semester:

- ✓ **SELF** students: August 26th, 29th and 30th 2022
- ✓ **DEUF** students:
 - Business/Philosophy: 23rd August 2022
 - Languages/Literature/History/Geography/Information & Communication/Law/Political Science: August 29th 2022

Spring semester:

- ✓ **SELF** students: 3rd and 4th January 2023
- ✓ **DEUF** students:
 - Business/Law/Political Science: 3rd January 2023
 - Languages: 4th January 2023
 - Literature/History/Geography/Information & Communication/Philosophy: 5th January 2023

Université Jean Moulin Lyon 3

Service des relations internationales
Manufacture des Tabacs – Cour Sud
6 rue Rollet
69008 Lyon

Access:

Metro line D, stop: Sans souci
Tramway T4, stop: Manufacture-Montluc
Bus C23, C25, 69 and 296: stop Manufacture-Montluc

For further information regarding Université Jean Moulin Lyon 3 please, click [here](#).

WE LOOK FORWARD TO MEETING YOUR STUDENTS AT UNIVERSITE JEAN MOULIN LYON 3!